



Department of Energy

**Environmental Management
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May 23, 2024

EMCBC-00461-24

To: Interested Parties

PADUCAH INFRASTRUCTURE SUPPORT SERVICES (ISS) – DRAFT REQUEST FOR PROPOSAL

The Department of Energy (DOE) is releasing individual Sections of the Draft Request for Proposal (RFP), Solicitation No. 89303324REM000130, pertaining to the Paducah Infrastructure Support Services (ISS) procurement for review by industry. The purpose of the Draft RFP is to solicit questions and comments from all interested parties, and to assist the DOE in developing a Final RFP for this procurement.

DOE IS NOT REQUESTING PROPOSALS AT THIS TIME, AND INTERESTED PARTIES SHALL NOT SUBMIT PROPOSALS IN RESPONSE TO THE DRAFT RFP. DOE WILL NOT EVALUATE ANY PROPOSALS RECEIVED IN RESPONSE TO THE DRAFT RFP. PROPOSALS SHALL BE SUBMITTED ONLY IN RESPONSE TO THE FINAL RFP, CURRENTLY ANTICIPATED TO BE ISSUED IN 4TH QUARTER 2024.

DOE hereby invites all interested parties to thoroughly examine the Draft RFP and the accompanying procurement website (https://www.emcbc.doe.gov/SEB/PAD_ISS) in their entirety and to submit questions or comments in writing to the following email address: PADISS2024@emcbc.doe.gov. During the development of the Final RFP, DOE will consider all questions and comments received from interested parties in response to the Draft RFP.

The Paducah ISS procurement will be conducted as a Total Small Business (SB) Set-Aside competition. The North American Industry Classification System (NAICS) code for this requirement is 561210, Facilities Support Services, with a small business size standard of \$47.0 million.

The new contract resulting from this acquisition will replace the current Paducah ISS contract, DE-EM0003733, which was awarded June 17, 2015 to Swift & Staley Inc.

The Paducah ISS Draft RFP contemplates a hybrid contract, which includes a Firm-Fixed Price (FFP) contract-line item (CLIN) for the transition period, separate Cost-Plus-Award-Fee (CPAF) CLINs for base operations & services and safeguards & security, Cost-Reimbursement (CR) No-Fee CLINs for the administration of pension and benefits, and Indefinite-Delivery Indefinite-Quantity (IDIQ) CLINs utilizing FFP or CR Task Orders, as needed. The period of performance is anticipated to be up to five years, including a three-year base period (which will include the transition period) and one two-year option period.

In particular, DOE is seeking feedback from interested parties on the following:

1. Does your company have any input regarding the level of detail requested within each Evaluation Factor and/or the relative importance of the Evaluation Factors that DOE should consider in making this contractor selection?
2. Are the Performance Work Statement (PWS) requirements clear? If not, what is unclear and what improvements can be made?
3. Are the Section H clauses pertaining to *Contractor Human Resources Management (CHRM)* clear to potential Offerors? If not, what is unclear and/or how can these clauses be improved?
4. In accordance with the requirements of the Federal Acquisition Regulation (FAR), Section 9.506, the Contracting Officer (CO) for the Paducah ISS procurement has completed an analysis of the Performance Work Statement (PWS) and identified Organizational Conflicts of Interest (OCIs). Potential Offerors should carefully review the instructions regarding OCI within the Section L provision, *DOE-L-2002 Proposal Preparation Instructions, Volume I – Offer and Other Documents*. Potential Offerors are also requested to address the following questions in response to this Draft RFP:
 - a) Are there any potential OCIs affecting your company or potential team, should you choose to propose on the Paducah ISS contract? If so, what type of OCI(s) do you foresee?
 - b) What strategies would you anticipate proposing to mitigate the OCI issues that you identified (if any)? Please provide strategy details for previous examples/experience with other Government contracts.
5. Are the definitions of “Offeror” and “Teaming Subcontractor” within Section L clear?
6. Are the instructions within the Section L clause, *DOE-L-2010 Proposal Preparation Instructions, Volume II – Past Performance* and Attachment L-3 *Past Performance Reference Information Form*, as well as the language within the Section M clause, *DOE-M-2008 Evaluation Factor – Past Performance* clear? If not, what is unclear and/or how can these portions of the Draft RFP be improved?
7. Are the instructions within the Section L clause, *Proposal Preparation Instructions, Volume III – Cost and Fee Proposal*, and Attachment L-6 *Cost Proposal Worksheets* workbook clear and consistent with each other?

8. Are there any additional specific technical or programmatic documents and/or information that you think would be helpful and should be posted to the EMCBC Acquisition website's documents library in order to assist in preparation of proposals?
9. Does the Draft RFP contain any potential restrictive barriers to competition? Do barriers exist (DOE imposed or otherwise) that would hinder your company from participating in this acquisition? Which, if any, of the requirements contained in the Draft RFP do you believe are unnecessary or represent barriers to successful contract performance?
10. Foreign Ownership Control or Influence is a very important aspect of the procurement process and can be very time consuming. It is imperative that Offerors submit complete packages and subsequent timely responses to DOE for any clarification questions asked during the procurement process. There is currently guidance on the EMCBC procurement website at <https://www.emcbc.doe.gov/SEB/FOCI> with general FOCI information. DOE has also updated the Section L provisions related to FOCI requirements to provide clarity. Are the Draft RFP instructions regarding FOCI clear and consistent with each other?
11. Do you have any additional comments or suggestions?

DOE intends to conduct a Site Presentation and Site Tour for the Paducah ISS procurement on May 29, 2024. Interested parties are encouraged to review the Special Notice dated May 10, 2024 for details and should refer to the Paducah ISS procurement website (https://www.emcbc.doe.gov/SEB/PAD_ISS) for information regarding registration for the Site Presentation and Site Tour.

Interested parties will have until June 13, 2024, to submit written comments regarding the Draft RFP. All comments shall be submitted in the Microsoft Excel format provided on the procurement website, separated by RFP section. Please do not make any changes to the Microsoft Excel formatting with the exception of adding rows as needed.

DOE will consider all questions and comments when preparing the Final RFP. If warranted, DOE will post official responses pertaining to the Draft RFP on the procurement website. Interested parties will further be given the opportunity to submit questions and comments in writing for DOE response once the Final RFP is issued.

Sincerely,

Jose Ortiz Delgado
Contracting Officer

Enclosures:

Draft RFP Solicitation No. 89303324REM000130 (Sections B, C, H, L, and M)
Industry Comment Matrix